



BENARA BOWMEN ARCHERY CLUB INC.

BYLAWS

Revised 2022
Adopted 5/11/2022
Version 1



BENARA BOWMEN – BYLAWS

Preamble

Proposed and accepted at the inaugural General Meeting of the Club held at Lockridge High School Perth Western Australia, on Saturday July 22nd 1978, that the name of the Club shall be BENARA BOWMEN ARCHERY CLUB INC

1. Identity of Association

- 1.1 The Club uniform shall consist of a style and colour agreed upon from time to time by Club members via a Special Meeting and endorsed by the RGB. Club apparel is determined by the Club Committee
- 1.2 The Club Badge shall be circular in shape, the words “Benara Bowmen” in encircling letters around the letters “BB” and two arrows centrally placed.
- 1.3 The Club Motto is “Archery for Life”

2. Membership

- 2.1. Affiliate and social membership of the Club will be granted, subject to approval by the Club Committee, to any responsible persons aged twelve (12) years and over.

Membership will also be granted subject to approval by the Club Committee to persons under the age of twelve (12) years provided they are supervised by a parent or guardian at all times whilst present at the Club grounds.

Affiliate membership does not include key access to Club shed or equipment.

- 2.2 Affiliated archers from other registered archery Clubs may transfer their membership to the Club at the discretion of the Club Committee. Club portion fees to be from the remaining membership period until renewal is due. Fee will be required following approval by Club Committee and advised by the Club Treasurer to transferring member.
- 2.3 Social membership is available to non-shooting Club members. Social membership shall entitle the holder to be eligible to sit on Catering and Social Sub-committees and to receive any available Club benefits. Social members shall have no voting rights.
- 2.4 A Life Membership may be offered to any Club Member who in the opinion of the Club Committee has met the requirements in promotion of the sport and Club activities. Life Members shall be entitled to all Club benefits, and should they wish to continue to participate in the sport they must pay the appropriate Affiliation fee to AWA and AA.

3. Fees and Subscriptions

- 3.1 An Annual Club Fee shall be levied on all affiliate and social members of the Club. The Annual Fee for affiliate members shall consist of:
- i) an Annual Club Subscription, and
 - (ii) an Annual Affiliation Fee payable to Archery Australia (AA) and Archery Western Australia (AWA) as determined by the associations – if not already a member of another Affiliated Club.
- The level of the Annual Club Subscription shall be determined by the presiding Club Committee.
- 3.2 The Annual Club Fee may be determined separately for senior and junior members. Membership classes are available online as established by Archery Australia and the Club will apply the appropriate membership class in line with the age categories determined by Archery Australia.
- 3.3 The Annual Club Fee shall be reduced by the amount of the Annual Club Subscription for any Club member elected or granted Life Membership of the Club
- 3.4 A proportionate refund of the Annual Club Subscription may be made to a Club member who resigns from the Club. Such refund shall be made at the discretion of the Club Committee.
- 3.5 Visiting archers from other Clubs and other casual affiliated archers shall pay a Target or Shooting Fee as determined from time to time by the Club Committee.

4. Committee

- 4.1 The Club Committee's office holders consisting of the Chairperson, Vice Chairperson, Secretary & Treasurer shall be supported by the following ordinary committee positions to manage the affairs of the Club:
- (i) Club Recorder
 - (ii) Field Captain
 - (iii) Property and Maintenance Officer
 - (iv) AWA Council Delegate
 - (v) Catering and/or Entertaining/Social Officer
 - (vi) Media and Publicity Officer
 - (vii) Webmaster Administrator

The following positions support the ordinary committee members and have full voting rights if 18 years or older when attending in an ordinary member position capacity:

- (i) Vice Club Recorder
- (ii) AWA Council Proxy Delegate
- (iii) Vice Field Captain

- 4.2 Other positions may be added from time to time at the discretion of the Club Committee

- 4.3 The Recorder shall:
- (i) keep and maintain a Register of Members in accordance with Section 27 of the Act.
 - (ii) keep and maintain records of handicap ratings in conjunction with Archer's Diary and other archery achievements for all members of the Club and shall when appropriate submit to the State Recorder details of members archery scores for consideration as State or National Records.
- 4.4 The AWA Council Delegate shall represent the views of the Club at meetings of the AWA Council, and shall preferably have the qualification of having served on the Club Committee within the immediate past two (2) years.
- 4.5 Any Club member other than a Social member elected to a position on the Club Committee shall have full voting rights if 18 years or older at Committee Meetings.

5. Meetings

- 5.1 A minimum of three Ordinary Club Committee meetings shall be held in a calendar year on the first Saturday of each month immediately following the weekly Club shoot, or at such times as may be determined by the Club Committee.

6. Introduction to Archery Course

- 6.1 The minimum age for acceptance into the Club Introduction to Archery Course shall be twelve (12) years of age, though persons under the age of 12 will be accepted subject to the approval of the Club Committee.
- 6.2 The content of the course and number of weekly instruction sessions shall be as determined by the Club Coaches to provide a basic grounding and introduction of the sport of archery. Fees shall be as determined from time to time by the Club Committee and shall include the use of the Club equipment.
- 6.3 Following completion of the introduction to archery course, beginners may hire Club equipment with a weekly fee for a period of up to six (6) months from the date of starting the course, subject to availability and coaches and Committee's discretion.

7. Handicap Rating System

- 7.1 Handicaps shall be determined as per Archery Australia's handicap rating system.
- 7.2 Any Club member who changes discipline eg. Compound to Recurve, shall have their handicap reassessed as per Archery Australia's handicap rating system and AA Shooting Rules.

8. Club Championships

8.1 The annual Club Champions shall be decided by an aggregated of the points awarded from “Championship Rounds” in each division.

8.2 “Championship Rounds” shall comprise the following five (5) shoots:

- a) Field 24 Target
- b) WA 60/900 or age appropriate distance (Shot in July as Club Anniversary Winter Shield)
- c) Matchplay (Ranking round with age appropriate distances shot) – reference clause 9.10
- d) Double Clout
- e) WA/1440 (Norm Edwards Silver Archer Trophy)

8.3 To be eligible for end of year placing in the Club Championships, an Archer must have competed in at least three (3) Club Championship events and shot relevant age appropriate distances.

Any Club Member selected to represent the State or Nation or participate in any official Archery capacity, will not be disqualified from Club Championship contention.

8.4 An Annual Class (age division) winner shall be decided by calculating the points awarded for 1st, 2nd and 3rd placings in each division shot in “Championship Rounds”

Points Awarded in all “Championship Rounds” shall be for each Age Division (Class)

First Place	4 points
Second place	3 points
Third place	2 points

9. Other Club Awards

9.1 Novice Encouragement Award

A “Novice Encouragement Award” will be presented to a novice archer who is in their first affiliated year in archery and who is considered by the Club Committee to be the most diligent, dedicated and participating Club member.

9.2 Most Improved Archer

An annual encouragement trophy will be presented to the most improved archer for the year. The assessment will be made on the biggest improvement of personal handicap rating as from January each year and as per the AA Handicap Rating System and AA Shooting Rules provided by Archery Australia. Only one trophy will be awarded overall.

9.3 Anniversary Perpetual Winter Shield

The winner of the Winter Shield will be the member with the Most Improved Handicap for the Club Anniversary Shoot in July, WA 60/900 or Class/Age appropriate distance. Club

Recorder will use Archers Diary for calculations. The Winter Shield will be held by the winner for twelve (12) months. An additional commemorative shield will be awarded at the end of year presentations for the archer to keep.

9.4 **Recurve Aggregate Perpetual Trophy**

The recurve archer with the highest aggregate off the bow score of all Divisions from the five (5) Championship Rounds will be presented with the Recurve Aggregate Perpetual Trophy which shall be held by that person for twelve (12) months.

9.5 **Compound Aggregate Perpetual Trophy**

The compound archer with the highest aggregate off the bow score of all Divisions from the five (5) Championship Rounds will be presented with the Compound Aggregate Perpetual Trophy which shall be held by that person for twelve (12) months.

9.6 **Overall Club Champion Perpetual Trophy**

The recurve or compound archer with the highest overall aggregate off the bow score of all Divisions from the five (5) Championship Rounds will be presented with the Overall Club Champion Perpetual Trophy, which shall be held by that person for twelve (12) months.

9.7 **Norman Edwards Perpetual Trophy**

The winner of the Norm Edwards "Silver Archer" WA90/1440 or Class/Age appropriate distance will be presented with the "Silver Archer" trophy at the end of year presentations. This will be calculated as the Most Improved on Handicap by the Club Recorder. The Trophy will be held by the winner for twelve (12) months. An additional commemorative medal will be awarded at the end of year presentations for the archer to keep.

9.8 **Crystal Award**

Calculated by result using personal handicap on a weekly basis over a calendar year. The Crystal Award will be held by the winner for twelve (12) months.

Placing Points (weekly)

(a) 1st 5 points

(b) 2nd 4 points

(c) 3rd 3 points

(d) 1 point is awarded to archers who participate in the registered shoot but do not place.

To be awarded with points for the weekly event Archers must shoot a round on Archers Diary entered by the Club recorder. The Club recorder will always enter an event that beginners can shoot to promote inclusion eg. Newcastle, Geelong or AA 30/720.

Any requested rounds other than what has been entered on Archers Diary will not score points toward the Crystal Award.

The Crystal Award will be held by the winner for twelve (12) months

9.9 **The Phoenix Shield**

Phoenix Shield is held each year in February to commemorate the anniversary of the fire that burned down the club shed and destroyed all the equipment in 2001. This is not part of

the Club Championship Rounds. The Phoenix Shield is awarded to the Archer with the most improvement on Handicap for the shoot. The distance shot is 55m x 90 arrows or the relevant age appropriate distance. The Phoenix Shield will be held by the winner for twelve (12) months. An additional commemorative medal will be awarded at the end of year presentations for the archer to keep.

9.10 Match Play

a) The event will be run annually with a 72 Arrow Ranking Round, distances as per age division and discipline - WA 70/720, WA 50/720 etc.

b) Championship and Age placement points, as per clause 8.4, will be determined based upon the Ranking Round.

c) for an archer to be eligible to receive Championship points they must participate in the elimination rounds that follow the ranking round.

9.11 Other Trophies

Other trophies may be awarded from time to time as described by the Club Committee.

10. Shooting Rules and Etiquette

10.1 All Inter-Club tournaments and other major archery competitions which the Club may host from time to time shall be conducted in accordance with the "AA Constitution Shooting Rules" or "World Archery Rules" or in accordance with those rules as otherwise formed to conduct the event.

10.2 Club shoots shall be conducted in accordance with the principles of recognised safe archery practice as adopted by the Club Committee. Club shoots shall be held under the supervision of the Field Captain or Vice Field Captain. In the absence of a Field Captain a Club member who is equally experienced may undertake the necessary duties.

10.3 Any Club member who contravenes the rules of Archery Australia, the Recognised Governing Body (RGB), or the Club will be reported to a Club Committee member and/or Club executive. Disciplinary action if necessary will be applied by the Club Committee as per Part 4 Disciplinary Action, Disputes and Mediation of the Club's Model Rules.

11. Club Expenditure In-between Ordinary Club Meetings

11.1 Club expenditure up to the value of \$100 is approved for ensuring continued effective running of the Club in-between consecutive ordinary club committee meetings.

11.2 Approval for expenditure shall be obtained before being made.

11.3 Approval for expenditure must be granted by two Club executives and one Club committee member.

11.4 Details of approval and expenditure shall be tabled at the next Club committee meeting for recording in the minutes of meeting.

12. Instructor Course - Club Subsidy

12.1 The Club will reimburse the cost of Archery Australia recognised instructor courses for Club members with the following condition;

12.2 Club members will participate in at least two full beginner coaching courses organised for the Club after achieving Club Instructor level.

13. Club Building Access

13.1 Access to and use of Club facilities is approved by the Club Committee

13.2 Access to and use of Club facilities is only approved to archers holding full Club membership.

13.3 Key or access passes/codes must be formerly requested in writing to the Club Committee for approval – consideration will be given after three (3) months of active membership. Not available to Affiliate members.

13.4 Club members holding keys and access to Club facilities are responsible for ensuring any visitors comply with Club, RGB and/or Archery Australia shooting rules.

13.5 Keys are to be returned to the Club Committee if an approved key holder leaves the Club or no longer holds full Club membership.

14. Club Financial Support

14.1 The Committee at their discretion may approve funding of up to \$200 for Benara Bowmen Archers (not Associate or Non-Shooting members) selected for State or National representation to assist with travel and accommodation. Eligible Archers may only receive financial support of this nature once in any calendar year.